

PPG Meeting 1st May 2019**Present:**

Julia Stanfield (JS), Elaine Botfield (EB), Catherine Plain (CP), Corinne Wood (CW) Barbara Pugh (BP), Alison Price (AP), Louise Rotheram, Margaret Reilly (MR), Jim Lawson (JL), Heather Fulcher (HF), Frances Peckham (FP), Chris Onions (CO)

Apologies: Marion Manton (MM), Audrey Jones (AJ), David Coultas (DC), Joan Kidd (JK), Margaret Cliverd (MC)

1.	Welcome and Apologies – Members welcomed to the meeting and apologies noted as above.	
2.	Minutes of the Previous Meeting - The minutes of the last meeting were recorded as a true reflection of the meeting.	
3.	<p>Matters Arising From January Meeting –</p> <p>5. Feedback From Cookley Patients – Issues expected to be changed imminently.</p> <p>6. Health Events – PPG will not actively support awareness weeks moving forwards.</p> <p>11. PAG – BP unable to attend so therefore no feedback available.</p> <p>13. Christmas Lunch – booked for 13.05.19 at 12.30pm.</p> <p>Matters Arising From AGM – CW producing GP Lead document and will share when finalised.</p>	
	<p>Additional Item – Guest Speaker – Chris Onions – Lay Member of The CCG Alliance Board and Chairs Integrated Care Team Meetings -</p> <p>Introduction of what Integrated Neighbourhood Teams are and who made up of – GP Lead, GP's, Social Workers, District Nurses, Physios, Clinical Pharmacists. All of the various disciplines come together to discuss patient cases that need a more holistic approach to dealing with their often complex care issues.</p> <p>In addition CO chairs the Integrated Care and Stakeholder Group. This group is made up members representing the following areas: voluntary organisations, a strategic patient representative, Worcestershire Acute Trust, Healthwatch, Social Prescribing, Nursing Team Service Lead, Public Health and an administrator. This Group is currently looking for a lay patient representative.</p> <p>The CCG are very keen to be the voice of the patient and will be focussing on initiatives to encourage people to become healthy and well. Improvements will be made to look at ways to minimise people's stays in hospitals and to reduce hospital admissions. Within the Wyre Forest, Integrated Care Teams have been doing this for over 12 months and are leading the way in Worcestershire.</p> <p>Members were invited to contact CO if they were interested in taking on this role as lay patient representative.</p>	
4.	<p>Practice Report – CW-</p> <p>There have not been many changes to report since the AGM. Dr's Lord and Robinson will be going on maternity leave towards the end of August. Practice is looking for maternity locums for both staff.</p>	
5.	<p>To Approve – Revised Consultation -</p> <p>JS – A small group of members met and made some revisions to the current PPG constitution which was circulated to members.</p>	
6.	<p>Issues From PPG Conference –</p> <p>JS attended and commented that there had been some very good discussion topics. Ideas were presented on how PPG's can look to evolve in the future and that it was the Practices responsibility to get a diverse PPG. CW to discuss in the Practice how this could be achieved moving forwards.</p>	CW
7.	<p>PPG Aims for 2019 / 2020 –</p> <p>JS advised that the PPG is refocussing its aim and moving away from awareness week activities and instead will be focussing on the following: Carers Week – 10 – 16 June – JS and CW meeting with Kim Terry from WAC on 02.05.19.</p>	

	LD's Workshop – AP and BP Working With WFNIPs more collaboratively – JS and CP. JS and CW will be discussing this also on 02.05.19. Patient Survey at the end of the year.	
8.	Feedback and Queries From Patients – A number of issues were discussed. CW to look into and feedback at next meeting.	CW
9.	Floor walking Rota – discussed.	
10.	Announcements – Healthwatch meeting 08.05.19, Trinity Methodist Church	
11.	Future Speakers or Topics – 03.07.19 – LD Workshop Feedback / Kim Terry WAC Claire McWilliams – Patient Experience	
12.	AOB	
13.	Date of next meeting – Wednesday 3rd July 16.30pm – 18.00pm	